

MINUTES

TRINITY C OF E/METHODIST PRIMARY SCHOOL

PARENTS and FRIENDS ASSOCIATION

Committee Meeting

12/02/2020 8.30PM | Meeting called by Tracy King

Committee members

Tracy King (Chair) | Sarah Riggott (Vice Chair) | Anna Hills (Treasurer) | Joanne Pollard (Events Manager)
| Lisa Shaw (Secretary)

Item Discussion

- Minutes from previous meeting:** 24th January 2020 True and Correct record
 - Treasurer Report:**
Balance: £7256.97
Accounts Summary updated
All payments up to date
TK to bank Quiz Night Monies £100.30
Christmas Fair Adverts:
Outstanding: SJL £80, Flying Pig £45 Invoices sent 31st Jan.
Summer Fair Adverts: Hair on the Square: Overdue invoice posted 31st Jan.
Discussed giving them till March then send overdue reminders.
AH to draft a solicitors letter for Hair on the Square if not paid at the end of the month.

ACTIONS: TK to bank Quiz Night Monies
 - Lucky Numbers:** Winners from December and January paid. Only 7 responded to email to Lucky Numbers who want to continue. 11 numbers do not want to continue. Resent email asking for confirmation and payment before 26th February. I have emailed Claire Glibert who started in Feb also.

Committee decided to advertise £5 for 5 months on Facebook to see if we can get a few more to sign up.

ACTION: TK to set up £5 for 5 months on social media.
 - Events: Review**
Quiz Night
Funds Raised: £100.30
Running of the event: Event went well and decent turnout.
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Item Discussion

5. Movie Night: Monday 2nd March 4.30pm till 8pm

- Choice: Toy Story 4/Abominable:
- Snacks: hog dogs, drinks and snack.
- Drink cartons, buy 200, snack Freddo buy 200, Hot Dogs Get 20 tins/jars of hot dogs. Buy the buns on the day.
- Pay on the door £2
- Volunteers: TK to put on volunteer page.
- Use Love Hearts and Nutcrackers as treats for good behaviour.
- Set out chairs
- Wristbands ordered. Send out to everyone Wednesday 26th February.

ACTION: TK to buy DVDs

TK to buy snacks

TK to ask for volunteers on FB page

TK to hand the wristbands to reception in packs of 30.

Future Events

6. Easter Bingo: Monday 30th March

Sell Booklets 5 games for £5 or £2 per game. Pay on the door

Organisation: 2 games

Break

Raffle

2 games

Prizes: Line Easter eggs

House: Sweet Shop Box

Raffle Prizes: Jo has raffle prizes that we can use plus we have got the Redken Hair Essentials Kit and Piggy Bank from the Christmas Fair.

Pay on the door

Spring Disco: Monday 18th May

7. Wristbands again. Got some of them. Will count up what is left from the Movie Night.

Summer Car Boot Sale Sunday 5th July : Discuss at a later date

8.

Summer Fair: Saturday 20th June THEME?

9. Ideas so far: Gaming/circus/Olympic

Committee to think over half term.

Leavers Disco: Friday 17th July: Emailed RMG to ask for availability.

10. Discuss: 5p challenge or Penny Wars/smarties challenge at the next meeting.
