

# MINUTES

TRINITY C OF E/METHODIST PRIMARY SCHOOL

PARENTS and FRIENDS ASSOCIATION

## Committee Meeting

16/01/2020 8.30PM | Meeting called by Tracy King

---

### Committee members

---

Tracy King (Chair) | Sarah Riggott (Vice Chair) | Anna Hills (Treasurer) | Lisa Shaw (Secretary)

---

#### Item Discussion

1. **Minutes from previous meeting:** 11<sup>th</sup> December 2019  
True and Correct record

2. **Treasurer Report:**  
Income Expenditure sheet handed out.  
Monies in bank £6773.14  
Organise date to go through first term finances.  
Funding: Request sent for Brockholes £365 accepted.

**ACTION: TK to set up payment for £365 and AH/SR to authorise  
AH & TK to meet re: consolidate finances from Aug to Dec  
AH to bank the money from the winter disco**

3. **Lucky Numbers**  
Decembers draw yet to do.  
Discussed what we do with Lucky Numbers renewals as we don't know if anyone is going to takeover the PFA. We decided that we would ask the people who participate for 5 months payment if they want to continue as January will be a free draw.

**ACTION: December and Januarys draw to take place 24/01/2020  
TK to email all Lucky Number participants for renewal**

4. **Events: Review**  
**Winter Disco**  
**Total raised:** TBC by AH

#### **Running of the event:**

**Positives:** Event was well organised and run smoothly. Wristbands worked really well.  
Pay on the door worked well for most of the discos.

**Things to improve:** Just a couple of problems. Schools Out bags were put in the disabled toilets and was really hard to find at the end of the y1/y2 disco. Next time we need to put

---

---

**Item Discussion**

bags organised in the corridor at the back of the hall. Need to write on the Year 6 wristbands if they can walk home.

**Events:**

**Events dates and times all accepted by the school. Emailed Jill and Jo. Quiz poster and events flyer emailed to school to put on the app**

**5. Family Friendly Quiz Night: 27<sup>th</sup> January 6pm till 8pm. SR organising Quiz.**

Film Quotes, music and picture round SR

Harry Potter & Sport: AH

General knowledge TK

**ACTION: TK to email PowerPoint from last year to SR  
AH and TK to email questions and answers to SR  
TK to organise sheets to fill in and Score sheet**

Refreshments: Whatever we have in stock

**ACTION: TK to do stock check**

Raffle: We will do a raffle on the night. Just what we have in stock.

**ACTION: TK to organise raffle prizes – collect from JP**

Quiz Master? WHO

£1 per person entry. Pay on the door

Sell tickets for raffle on the night Prizes from Christmas Fair.

6 per team max

6 rounds

**6. Movie Night: Monday 2<sup>nd</sup> March 4.30pm till 8pm**

- Choice: Film Toy Story 4 best choice up to now.
- Wristbands at the office for collection. Pay £2 on the door.
- Snacks: hog dogs, drinks and snack
- Volunteers
- Set out chairs

**7 Future Events to discuss after the quiz night**

**Easter Bingo: Monday 30<sup>th</sup> March**

**Spring Disco: Monday 18<sup>th</sup> May**

**Summer Car Boot Sale Sunday 5<sup>th</sup> July.**

**Summer Fair: Saturday 20<sup>th</sup> June THEME??**

---

**Item Discussion**

**Leavers Disco: Friday 17<sup>th</sup> July**

Discuss: 5p challenge or Penny Wars/smarties challenge at the next meeting

**8 AOB**

---