

MINUTES

TRINITY C OF E/METHODIST PRIMARY SCHOOL

PARENTS and FRIENDS ASSOCIATION

Committee Meeting

19/04/2018 8.00pm | Meeting called by Tracy King

Committee members

Tracy King (Chair) | Sarah Riggott (Treasurer) | Anna Hills (Secretary) | Julia King (Fundraising Manager)

Apologies

Jo Pollard (Events Manager) Kate Maughan (Assistant Treasurer)

Funding Request

The meeting has been called to discuss the funding request received from the school on Monday 16th April 2018 by Mrs Corrigan.

TK had a meeting with Mrs. Wright and Mrs. Corrigan on 19th April to gather more information on the funding request as the charity commission will require more information for auditing purposes and to allow the committee to vote on the request.

The funding request is for 2 structures in the reception area:

1. 10ft * 20ft storage structure for bikes and outdoor play equipment. The original structure that was part of the original build was not fit for purpose due to leakage and water damage so has been taken down to be replacement with this new structure. SR raised the question "why the builders have not either refunded or replaced it if it is not fit for purpose".
2. A bespoke outdoor multi use role play structure for the Reception curriculum to enable Early Years staff to provide more learning opportunities for Reception children.

The PFA would be funding 100% of this project to the value of £7,633.20.

A vote was taken, and all committee members present agreed to fund the 2 structures. TK to email JW and CC if the monies for the garage were refunded as it was not fit for purpose. If so, what were the monies used for. If not, why as it is a consumer right to ask for a refund as the building wasn't fit for purpose. It was also mentioned that we would need a copy of the invoice and/or quote for the charity commission.

Other funding options that were discussed at the committee meeting on 12th April were also put forward.

Bike/scooter shelter for BW

Outdoor adventure playground for BW

Playground markings for BW

All the above has been put on hold as the building is still in 'defects' till September. The ground needs to be assessed whether it is fit for purpose. The bike/scooter shelter has health and safety issues attached because of the weather and especially the wind factor.

Arts Mark requests by Mrs Barker (Mighty Zulu Theatre Company and the Pantomime) were to be investigated by JW and CC following a meeting with JB.

TK emphasised that the PFA are willing to fund all the projects mentioned and discussed how we could contribute to school trips.

Permission was given by JW and CC for the PFA to put a post on their Facebook page thanking parents for their funding suggestions and explaining that no extensions can be built onto the infant school until the defects period is over and the land has been assessed.

TK also asked if the school had any further funding requirements and to let us know if / when they do.

ACTION POINT: TK to inform Mrs. Wright on the outcome of the vote and ask about the refund/replacement.

TK to put the post of Facebook

Meeting Finished 9.00pm