

# MINUTES

TRINITY C OF E/METHODIST PRIMARY SCHOOL

PARENTS and FRIENDS ASSOCIATION

## New Committee Meeting

19/11/2020 8.30pm | Meeting called by Tracy King & Karen Wardley

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### Committee members

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Karen Wardley (Chair) ] Tracy King (Committee Member) ] Andera Morrison (Vice Chair) ] Robert Rimmer (Treasurer) ] Patrick Ativie (Treasurer) ] Deborah Rimmer (Secretary) ] Jo Pollard (Committee Member) ]

Apologies: Lorraine Cobban (Secretary) ] Sarah Riggott (Committee Member) ] Anna Hills (Committee Member)

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### Item Discussion

- 1. Minutes from 12<sup>th</sup> November 2020: True and correct record**
- 2. Charity Commission and Policies:** Address for the charity and bank to be in Robert Rimmer.
- 3. Stock and storage:** TK spoke to Carol this week. School got rid of the metal sheds as they leak, create lots of condensation and damage stock. Carol is going to get a quote for GF Sectional who has built all the other buildings at Trinity such as Outdoor Learning Resource Area and Storage Area, Bike Shed, Pray Space Gazebo.

- 4. Christmas Events:**  
**TK spoke to Jill this week and is very impressed by our hard work.**

Patchwork - Virtual Christmas Fair: The committee agreed to use Patchwork.

**Patchwork to be open from Friday 4<sup>th</sup> December. Christmas Fair Date: Saturday 12<sup>th</sup> December.**

**ACTION: TK to ask Simon Field if he can do the Christmas Fair**

### Ideas for stalls

- **Dare a teacher** – JW going to ask the teachers for volunteers and what they want to do. Need to get votes from Friday 4<sup>th</sup> November to Friday 11<sup>th</sup> November at 3pm. The teacher will then video the dare for us to show on Saturday.  
**20p a go.**
  - **Bottle tombola/chocolate**  
**£1 to enter. Win the chocolate or bottle**  
Non-uniform day Friday 4<sup>th</sup> December.  
Parents asked to bring in donation of either a bottle or chocolate.  
KS2: Bottles KS1 Chocolates.
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**Item Discussion**

JW to announce the non-uniform day on tomorrows newsletter  
Cars parked in the car park to accept donations and box placed outside to stop bottleneaking. Warn about social distancing. 2 cars at each site. TK at Unity with DR car as well. DR & Claire Moule at Brookwood.  
Delivered to TK garage after collection.  
Each item to be numbered using raffle tickets.  
Photo of bottle tombola and chocolate tombola to be shared via social media and through Patchwork.  
Improvise how we are going to FB live each item. Each day?  
Use the wheel and tablecloth. Prize every time.  
Committee to deliver the items after the fair.  
Some of the donations to be hampered and raffled.

- **Ask for cash donations for your school's wish list** – for parents who want to donate but don't have much time, add a patch that's purely monetary.
- **Name the teddy**  
**50p to Enter**  
**Win the teddy**  
Teddy in Asda £25  
Decide a name  
Create a list to choose from or add a name?  
**ACTION: TK to buy teddy**
- **Guess how many Lego bricks are in the jar**  
**20p to enter**  
**Win a Lego set**  
**ACTION: Get jar**
- **Online games: 3 goes for 50p**  
**ACTION: TK to look into ideas.**
- **Calendars: Launch date: tomorrow**  
12 different photos of Buckshaw and the local area  
A4 : 160gms Satin Paper  
White binding  
Inc. White paper envelope  
100 Calendars: Cost £325.00 £3.25 each  
10% discount: £292.50 £2.93  
50 Calendars: Cost £192.50 £3.84 each  
10% discount: £173.25 £3.47

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**Item Discussion**

Selling Price £7.00

Profit: 100 sold £375.00 (10% £407)

50 sold £158 (10% £176.50)

Reduce to £5 if not selling

10% discount for schools, charities.

Deadline: entries in by Friday 27<sup>th</sup> November

**ACTION: TK design poster and launch tomorrow night Friday 20<sup>th</sup> November**

**TK ask Charlotte Hughes to judge the competition**

- **Design a Christmas Card: Launch 1st December: Judge on the 12<sup>th</sup> December.**

**Free to enter**

Children design a Christmas card for the Retirement Village.

Send photo to FB page/messenger

All the cards will be delivered to the Retirement Village.

Kids already designing one for school on see saw. Can use the same one.

**Prize and Judge: Whittle Art Shed**

- **Festive pet show: Launch 2nd December: Judge on the 12<sup>th</sup> December.**

**50p to enter**

Parents dress their pets up in a festive outfit. To make it exclusive for all they can dress up FurPets?

TK asked GA Pet Foods but they haven't replied.

Send photo to FB page/messenger

**ACTION: TK to email Pets at Home to see if they would donate a prize**

**TK to message PJ Pet Photography to judge the prize.**

- **Christmas bake-off: Launch 3rd December: Judge on the 12<sup>th</sup> December.**

**50p to enter**

Festive bakes: Adults and Children entries

Send photo to FB page/messenger describing whether it is adult or child entry.

**Prize and Judge: Tanya's Baking**

- **Raffle: On Patchwork**

Hampers: Gin Hamper (donations?)

Chocolate hamper (donations)

Toy Hamper

Beer Hamper (donations)

Wheelbarrow of Wine (donations). Plant wheelbarrow

Tesco donating prize: TK collect next week

Morrisons donating hamper: collect tomorrow

Tippee Sleepee: Party for 2.

TK emailed Asda, Redrose, David Lloyd and Taste of Thailand but not yet replied.

Other raffle prizes: Star Wars R2D2

Star Wars pack

Harry Potter pack

**ACTION:** TK buy the plant wheelbarrow,

DR to ask Dominoes

TK to also ask Morrison Leyland

TK to message KFC

TK to message Grandad Jims

KW message Roots Tennis for voucher

TK to order the journal

**Other Events: Launch 23<sup>rd</sup> November 2 weeks to get sponsorship**

**Sponsored walk to the North Pole:**

Name: Santa Fun Run – Sponsored run to Lapland

Where: school during daily mile 1 week: 5 miles per pupil

Date: W/C 7<sup>th</sup> December

Isolated pupils can do it on walk or in the house.

Send photos to our FB page

**ACTION:** TK to finish the poster and add bank details to the sponsorship letter.

**TK complete registration for gift aid**

**Pantomime: Eva Long Productions – Cinderella £90**

**JW: KS2 are doing something instead.**

**Video messages from Santa:**

**£2 to enter** Individual video messages: Parents send information via email.

Information: Name and age of pupil, something they have done well this year, what present do they want.

**ACTION: tbd next meeting**

Free event on Christmas Eve. **Santa reading a Christmas story.** Glenn in an Elf Tippee.

**Scavenger Hunt:**12<sup>th</sup> December 2020

KW Drawn up plans.

Spelling words: CANDY CANE

Release the clues daily. Social distancing

Send entries via FB page or email.

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**Item Discussion**

Prize: Giant candy cane from B&M

**ACTION: KW to organise**

5. **Happy Bags: Organise a collection for January**

**ACTION: TK to organise collection**

6 **Captain Fantastic - nominated for a party**

**Next meeting: Thursday 26<sup>th</sup> November 8pm via zoom**

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