

Trinity Parents and Friends Association

Annual General Meeting

Dear Parents

PFA Annual General Meeting (AGM)

I hereby give notice that the Trinity PFA's AGM is to be held on **Thursday 22nd October 2020**. The evening will commence at **8.00pm** zoom.

The PFA plays a vital part in the school community and all parents are invited to support the AGM. This is your chance to hear and see how the funds, you have helped to raise, have been used for the benefit of the children at our school. It will also include how the committee manages the organisation, the accounts – the treasurers report and to celebrate our achievements of the last academic year.

If you want to get involved in the PFA, the AGM is an opportunity for you to elect committee members or representatives for specific job roles. You don't even have to be a parent at the school to be involved. The role of **Chair, Treasurer** and **Secretary** are up for nomination this year. These roles are obligatory by the charity commission for the PFA to exist. The PFA will dissolve in January 2021 if nobody comes forward to claim the appointments.

If you are interested, please complete the nomination form. Nominations can be sent in advance of the AGM or just come along and see what we are all about first, before making your decision.

We also need regular committee members to take roles that meet your skill set for example Social Media Manager, Events Manager, Fundraising Manager, class representative or vice chair. These roles will be decided when the new committee has been formed.

If you would like any further information about what is involved in being a Committee Member or volunteer, please email us at trinitybuckshawpfa@gmail.com.

We look forward to seeing you via zoom on Thursday 22nd October.

Regards

Tracy King

Chair

Trinity PFA AGM

I/We shall/shall not be attending the AGM Evening on Thursday 22nd October

Signed Print Name.....

Childs name Class

Email address:

I would like to nominate myself for the position of:

- Chair
- Treasurer
- Secretary