

MINUTES

TRINITY C OF E/METHODIST PRIMARY SCHOOL

PARENTS and FRIENDS ASSOCIATION

Committee

27/06/17 8.00pm | Meeting called by Tracy King

Committee members

In Attendance

Tracy King (Chair) | Julia King (Vice Chair) | Jo Pollard (Assistant Secretary) | Kate Moss (Secretary) | Sarah Riggott

Minutes from previous meeting

The minutes from the committee meeting on 13th and 21st June: yet to be done

Constitution

Trustees signed the constitution for Charity Status.

JP and JK witnesses of signatures

ACTION: TK to scan document and email to SR

Summer Fair

- Chorleys Angels to be paid £60 for the summer fair: Takings from the sports Day
- Fire Engines Confirmed
- PC Megan coming in the car
- Invoices for advertising: Botany Bay
 - Subway
 - Puddleducks
 - NU Uniforms
 - Scruff
 - Papa Luigis
 - Redrose
 - Dominoes
 - Slimming World
 - Body Shop
- PA System for the area
- Tombola: 0/5 win 2,4,6,8 in bucket
1,3,7,9 bin
- Compare: Gary Morrison back up Glen Pollard

Programme

- P4: Stalls and Arena
- P7: ¼ page ads in Xmas programme
- P8/9: Map/Plan
- P11: Raffle Prizes
- P13: Auction Info/thank yous
- P14: Bake-off poster
- ¼ page add Get Crafty?
- Cover, welcome page and disco poster done
- Ask for any missing Art work

Shopping List

- 2 x BBQs: Chorley Tesco £150 each
- Banners: TK to order online
- 1000 Programmes: £364
- Burgers: £125
- Sausages: £30
- Whiskey and Prosecco for Gary and Claire S: £30
- 3 Clipboards
- Tombola Drum
- Sweet for: Beat the goalie
Hook a Duck
Bean Bag Toss
etc
- Prizes: Football (beat the goalie)

Raffle Prize Update

- 1st - iPad (JK to get written confirmation from Redrose on this
- 2nd - Tesco Hamper £100
- 3rd - Matalan Vouchers (JP to chase husband) the following to be considered
- Papa Luigis £20 meal voucher and they've bought advertising
- Family Meal Subway
- Hub Haircut
- Family Splash Pack
- Dominos voucher x 2
- Stella & DOT OFFERINGS –
- Treat Kitchen sweetie hamper
- Cheeky Monkeys : 3 free play passes + 3 laser passes
- Puddle ducks: Sponsoring 'Hook a Duck' £25
- Paul @ Harvester supportive JK to follow up.
- Aldi still to confirm check with AM on this.

Refreshments

Barbecue

- Decided on 250 burgers and hot dogs
- £2 per hot dog
- £2.50 burger
- 50p cheese
- MESM sponsoring the BBQ
- Buy 2 gas BBQs

ACTION: TK/JP to buy BBQs

Facebook Event

- Non-Uniform: Wed & Thursday lunch
- Thursday: Volunteers for Friday
Volunteers for Fair
- Friday: Bake Off

PFA Stall (TK, JK, KM)

General Info

Change

Disco Tickets

Raffle Tickets & prize collection

Lost Children

Silent auction

David Lloyd vouchers

Meeting Finished 10.00pm

Committee: Next Meeting: Thursday 4th July at 8pm: Sarahs