

MINUTES

TRINITY C OF E/METHODIST PRIMARY SCHOOL

PARENTS and FRIENDS ASSOCIATION

Committee

22/01/19 8pm Meeting called by Tracy King

Committee members

Tracy King (Chair) | Julia King (Fundraising Manager) | Jo Pollard (Events Manager) | Sarah Riggott (Vice Chair) | Anna Hills (Treasurer)

Apologies - Helena Royston (Secretary) | Liza Shaw (secretary)

Committee meeting

Minutes agreed from previous sessions.

Wine passed to Claire and Alex

All funding actions are being discussed tonight

All raffle prizes have been collected from the Christmas fair.

Invoices have been sent to SJL, The Hub, Redrose, Cheeky Monkeys and Little Explorers for the adverts placed in the Christmas Fair Programme. SJL have paid. Rest still to pay.

JP advertised the quiz night on our FB post

TK received quiz questions from HR and JK.

JK asked Mr Conway for teacher team. JK awaiting confirmation.

ACTIONS: TK or AH to chase up payments again at the end of Jan.

Funding

1. TK emailed JW to update on all funding requirements, bike shelter structure and to request for a fun run.
JW Response:
 - School are already doing a fun run for NSPCC this term.
 - School are having signs made for the shelter for H&S aspects discussed last week.
 - Daily mile track priority over worship area.
 - Playground markings still being finalized but they are still in their budget.
2. Funds transferred for the bike shelter. Copy invoice requested.
3. TK received the funds request from J Barker for the Lowry trip, Cost of the coaches: £600 not £540 as originally estimated. £243.05 transferred to school. TK set up transfer just needs approval. Copy invoice requested. Also asked if a notification could be sent out to say that we are paying for the coaches. This has been actioned.
4. Football kit. No news yet. Emailed Harry and Matt.

5. Worship area: Meeting with Mr Ford today. TK emailed the minutes of the meeting to Iain. See below.

Worship Area

- Curved benches around the area to seat at least 30 pupils.
- Partly shaded.
- Benches around the area to fit another 60 pupils.
- Dedicated tree
- Archway for entrance
- Stone engraved with:
 "Life in all its Fullness"
 This area was designed by
 Trinity Worship Group 2019'
- Centre point
- Plants, shrubs etc colourful but easily maintained
- Jet wash all the area
- Dedication service when complete. Invite dignitaries.

Action Points:

- Worship group to write a letter to Mrs Wright asking for fund raising ideas and permission to write/ask people for help.
- Worship group to write a letter to Avant Garden Centre asking for guidance (and freebies) to design the planting aspect of the worship area.
- TK to look at design ideas, costings and budget.

TK has produced and emailed a PowerPoint for the group to look at. Shading, seating and entrance way ideas and cost of each from Sovereign Play.

Discussions included a painted stone path for each pupil at the school and to organise it as a community project.

6. Residential. No news, I have emailed Matt the funds request form. Letter has been sent out thanking the PFA for funding the coaches.
7. Daily Mail Track: TL emailed a local company DCM (next to Avant garden centre) to quote for the track. Awaiting response.

ACTIONS:

- TK to approach JW in the summer term for fundraising suggestions for the daily mile track.
- TK to chase up Harry and Matt for the football kit.
- TK to action points on the Worship area. Design area and costings of products.

Year 6

- Jo Keay has given me access to the year 6 page for a limited time.
- Community Centre: Emailed Simon last week after trying to book online. I have chased up again today. Waiting for reply. Trying to get it for the same price as last year which was £45.50.
- Dominoes: Emailed Sadiq (area manager) last week. Asked if they will sponsor the event (basically free pizzas). He is sending in a voucher to Buckshaw this week.
- Hoodies and leavers books: TK suggested that we use a different company for the yearbooks to make them more modern and exciting. SPC also make hoodies and give prom tickets FOC with every order.

ACTIONS:

- TK to book community centre and collect the voucher from Dominoes.
- TK to get prices for the hoodies and leavers books from SPC and discuss the finding on the year 6 page.

Quiz night 6-8pm Friday 25th January

TK received quiz questions from HR and JK.

Music/Films - SR

Sport - HR

Disney/Scotland - JK

Geography - TK

Food - LS

Pictures of famous people (youtubers etc) -JP

Picture round to be given at the start of the quiz and marked during the half time break.

Prizes: tub of chocolates for the winning team.

Wooden spoon for the losing team.

Refreshments:

Tea, Coffee, cans, fruit shoots, water (cups in school)

Snacks:

Popcorn, crisps, Haribo, Freddo

Need: PA system and access to sound system

Raffle? Committee to bring random raffle prizes and decide on the night

ACTIONS:

- LS, SR and JP to email info to TK
- TK to make PowerPoint with all the question and answers.
- TK to get refreshments

- JP to organise colouring sheets
- Committee to bring random raffle prizes

Lucky numbers

32 numbers have been issued. Live draw to be put on Facebook using phone number generator on Monday 28th January at 4.00pm.

Spreadsheet up to date with members

Announce winners' number. Do not reference the name due to GDPR.

Newsletter

TK to organise the Newsletter with HR. Newsletter to go out before half term.

Summer Fair

Theme for summer fair "Wild West"

Ideas:

- Rodeo Bull
- Sherriff car
- Nerf gun can
- Hobby horse race
- Jo Keay: Line dancing in the arena
- Sack race
- Cowboys and Cowgirls
- Tug of War
- Lucky Shoehorses
- Watering Hole or Saloon
- Potato peeling competition
- Stocks
- Jail (prop)
- Wanted posters with Teachers faces
- Build a den contest
- Tippees or wigwams (prop)
- Ponies
- Horse and cart (prop or rides)
- Barrels (prop)
- Welly wanging
- Photo booth
- Escape room
- Fancy dress comp.

ACTIONS:

- Committee to consider more ideas
- TK to research into big items/items for hire

PFA social on 29th January at 7.00pm at Tiggi's.

Next meeting – Tuesday 12th February 8pm