

# MINUTES

## TRINITY C OF E/METHODIST PRIMARY SCHOOL

PARENTS and FRIENDS ASSOCIATION

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AGM

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22/10/2020 8.00PM | Meeting called by Tracy King

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### Committee members

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Tracy King (Chair) | Sarah Riggott (Vice Chair) | Anna Hills (Treasurer) | Joanne Pollard (Events Manager) | Lisa Shaw (Secretary) | Jill Wright (Head of Trinity CofE/Methodist Primary School)

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### Item Discussion

- 1 TK introduced the current PFA committee and JW and welcomed everyone to the meeting.

Attendance: 18 including the committee

- 2 **Chair's & Treasurers Report**

#### **Statement of Constitution**

The object specified in our constitution:

The advancement of education for the public benefit at Trinity C of E/Methodist Primary School, Buckshaw Village, Chorley by providing opportunities for parents and staff to work together in securing financial assistance for the development of the school's facilities and teaching resources.

Trinity PFA Is a registered charity and we must abide by the Charity Commissions Rules. PFA is run by a committee that is elected each year at the AGM. The AGM meeting is the only formal meeting of the year for the PFA and is one that deals with the formalities of committee elections, financial audits, reviews and plans for the future. A copy of the Constitution is available on request. You will also find all the documentation on our website @trinitypfa.com.

### **Report**

It has been a very strange, unbelievable year. Whether it has been a terrible or wonderful experience, it certainly has been a time that we will never ever forget. We send our sincerest and best wishes to everyone during this time.

As I'm sure everyone can appreciate that the majority PFA fundraising for the last year was limited to pre Covid 19 lockdown. Due to the current financial climate and more importantly respecting worries over health of loved ones we kept the fundraising to an absolute minimum.

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## Item Discussion

### Events 2019-2020

**MCM:** The World's Biggest Coffee Morning took place at Trinity School on Friday 27th September 2019. It was a fantastic day and an opportunity for friends and families to get together, eat cake – all whilst raising money for an amazing cause. We would like to thank everyone who donated cakes and attended the event. We raised a total of **£203.90** for MacMillan Cancer Support.

### Family Fun Day:

We held our first Family Fun Day for our new reception parents on Sunday 6<sup>th</sup> October. It was lovely to meet all the new parents and the children had loads of fun with craft activities including biscuit decorating and making Forkys, to space hoppers, indoor bowling and giant Hungry Hippos.

### Book Fair:

Last year, during parents evening on the 7<sup>th</sup> and 9<sup>th</sup> October we ran our very popular Book Fair. We raised a total of **£1826.24** with the sale of books earning the school **£547.87** worth of Scholastic rewards to spend on books for the library. Another amazing year.

### Xmas4Schools

We have organised the Xmas 4 Schools event through October for the last 3 years. Your children design a picture and it can be transferred onto cups, made into Christmas cards, calendars or posters. A perfect gift for family and friends from your little ones. £1.00 from every purchase goes into the pot. Last year we raised **£97.51** but it's not about the money, the gifts made are cherished for a lifetime. We also ran a design competition. The winning entry was the front cover of our Christmas Fair programme. The winner last year was a reception child.

### Movie Nights

We held 2 movie nights one on October 14<sup>th</sup> and the other on 2<sup>nd</sup> March. With limited tickets they were very much in demand. We had 2 sittings at each event. They enjoyed being waited on with their snacks and treats while watching the movies.

The Movie night raised **£722.38**

### Christmas Shopping Night

We held our first Christmas Shopping Night on 11<sup>th</sup> November to help support local businesses and Trinity parents. We had Village Crafty Makes and Bakes, Tanyas Baking, Flora Blossom, Big Bang Photography, Tropic, Body Shop, Sunseekers, The Hidden Hut Pop-Up Shop, Jens Cards. The Treasured Presents Toy Shop, Mattys Candles and much more. We are thrilled to support as many local businesses as we can. CSN Raised: **£351.00**

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## Item Discussion

### **Christmas Fair**

Well, what a wonderful Christmastime we had! The Trinity PFA Christmas Fair was held on Saturday 30<sup>th</sup> November in the school hall. In the biggest ever Christmas fair held at the school we raised a staggering **£2728.77** to be used to benefit all children in the school over the coming months. From Santa Grottos and the Christmas Stall to a Winter BBQ and festive games and lots of fun in between, there was plenty for everyone to do and enjoy!

Our amazing raffle went down a treat with some fantastic prizes including an iPad, Overnight stay with dinner at The Renaissance Hotel, Manchester, £50 voucher for Hair on the Square and £50 voucher for Next from redrose estate agents plus loads more. We have some fantastic local companies that we are so grateful to for supplying the prizes and we cannot thank you enough.

### **Preloved Uniform Giveaway**

We organised the Preloved Uniform Giveaway event for 11<sup>th</sup> December. The uniform is free to take and a great recycling opportunity to help the environment.

### **Winter Disco**

The last event of 2019 was the winter disco which took place on Monday 16<sup>th</sup> December and all years boogied the night away. Simon Presents was the DJ for the 4 discos throughout the night and as well as being wrapped up as a mummy and running around with a big banana through my legs it was an enjoyable evening for all.

The disco raised **£693.59**

### **Family Friendly Quiz Night**

The Family Friendly Quiz Night was our first event of 2020. It took place on 27<sup>th</sup> January. The hall was packed with families all battling it out to become the 2020 Quiz champion. Together we managed to raise **£100.30** for the kitty!

### **A Very Virtual Summer Affair**

During lockdown we ran our first virtual event. Our Very Virtual Summer Affair. It was a fun day for us running around the village being socially distanced from our guests. We held an Art Exhibition, our annual Bake Off competition, TIK TOK challenge, Fancy Dress Competition, Arena acts from JSK and Athletico Buckshaw, a children's disco and our very popular raffle all via FB live. All the prizes were donated so all the profit came from the raffle ticket sales. We raised **£749.11** obviously down on our usual £3-4k but a great event nevertheless.

We had to cancel several events due to COVID 19, These being the Easter Bingo, Spring Disco, Summer Fair, Car Boot Sale and the Leavers Disco.

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## Item Discussion

**2019-2020 Total Fundraising: £4833.52**

### Funds Spent

#### Daily Mile Track

The biggie for school this year was the Daily Mile Track: The PFA donated **£10,000** towards the cost of the daily mile track with school putting forward £3,333. It is a massive resource for Unity Place and used by every child, every day for the daily mile. This not only improves a child's fitness but also helps their concentration levels, attainment, mood, behaviour and general health and wellbeing.

#### School Trips

School trips are so expensive, and the school keeps the cost to parents to a minimal and sources the rest of the money from the PFA. School trips are fundamental to school life giving the pupils experiences that they may not ever see again.

- **PGL Trip**

The year 6s went to PGL at Preston during September last year an experience that they voted the most memorable experience in their leavers book. **PFA contributed: £400**

- **Lowry Trip Year 2**

Year 2 went to the Lowry theatre, to watch the Gruffalo's child performance to enhance their learning of Julia Donaldson and it was a wonderful opportunity to see one of her books come to life on the stage. The children commented about how much they enjoyed the performance and how the actors included songs and humour to add to the story. After lunch, the children got the opportunity to have a look around the Lowry Art gallery. **PFA Contributed: £550**

- **Brockholes Nature Reserve Year 1**

Year 1 were due to go to Brockholes Nature Reserve the day after lockdown but unfortunately this did not take place. The funds sent will be used for the next Brockholes visit. **PFA Contributed £365**

**Total Funded for Trips: £1,305**

#### Creative Curriculum

##### Planetarium

Year 5 had a mobile planetarium as part of our Creative Arts Week in school. Boarding the International Space Station through the air lock and blasting off into space, to learn all about the Solar System and future space travel. **PFA Funded: £300**

### **Reception Book Bags**

Every year the PFA funds the book bags for the new reception children. A gift from us for them starting the wonderful world of school. **PFA Funded: £454.50**

### **Year 6 Leavers Book**

At the other end of the scale a gift for them leaving school full of their favourite memories and photos of their time at Trinity. **PFA Funded: £946.90**

**Total Funds Spent 2019/2020: £13,016.40**

**AH discussed summary of finances on PowerPoint – Full breakdown of finances available on request.**

### **Election of Officers**

From January 2021 the PFA will no longer exist. Most of our committee members stepped down in July due to their children leaving Trinity. As Chair, I decided to stay until Christmas to help with the transition.

Being part of the PFA is a fun and rewarding experience and we host fantastic events where parents can get together and make new connections and friendships. It's a great way to get involved and feel part of the school family. We realise that every parent is busy so many hands make light work so if more people come forward, we can share the work making it fun for everyone.

All the following members were proposed and seconded: -

Chair: Karen Wardley

Vice Chair: Andrea Morrison

Treasurer: Robert Rimmer

Secretary(s): Deborah Rimmer and Lorraine Cobban

Finally, I would like to finish the Chair's report by offering a word of appreciation to everyone who has been involved in the PFA over the years. To every person who has volunteered their time to help at events and to all the local businesses who have supported us with their amazing raffle prizes. Your commitment and willingness to contribute your time and money to our school has been incredible.