

# MINUTES

TRINITY C OF E/METHODIST PRIMARY SCHOOL

PARENTS and FRIENDS ASSOCIATION

## Committee Meeting

11/07/19 8.00PM | Meeting called by Tracy King

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### Committee members

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Tracy King (Chair) | Joanne Pollard (Events Manager) | Julia King (Fundraising Manager) | Anna Hills (Treasurer) | Lisa Shaw (Secretary) | Sarah Riggott (Vice Chair)

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#### Item Discussion

1. **Minutes from previous meeting:** 25<sup>th</sup> June 2019

2. **Treasurer Report and Summer Fair Finances**

3. **Funding**

**Daily Mile Track:** waiting for school to sort out and decide on date

**Hoodies:** Hoodies handed out on 28<sup>th</sup> June. 21 names missed off the '19' at the back.

Company remaking hoodies for 6G with 6G names in the '19'. Hopefully delivered by 23<sup>rd</sup> July.

**Yearbook:** Yearbooks delivered yesterday and handed to school today.

#### **Drumming Workshop Year 2**

£105 transferred to school

**Year 6 Residential: to be paid in September: £600?** This will come out of match funding.

#### **Events**

4. **Sports Day: Review**

TK and LS did both sports day

Funds: **£158.43 Takings**

**£70.40 Expenses**

**£88.03 Profit**

AH paid into the bank.

#### **Art Exhibition: Wednesday 3<sup>rd</sup> July**

TK & LS served refreshments. Refreshments FOC

LS at Unity

TK at Brookwood

Donations: £19.42

**ACTION: TK to give AH money to bank**

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**Item Discussion**

**5. Cream Tea Review**

**6. Leavers Party: Friday 19<sup>th</sup> July**

Beach Theme

Community Centre Booked from 5.00pm till 9.30pm on Friday 19<sup>th</sup> July.

TK bought extra decorations.

Simon booked.

Stacey and Matt attending

Only a few not returned invites.

**Set-up: From 5pm**

Food: TK emailed Ian at KFC who said they would supply the food. Awaiting reply as to what they will supply.

Still got Dominoes voucher.

In stock:

Drinks: Fruit shoots blackcurrant and orange, few cans (Coke, Diet Coke, diet Sprite)

Are we doing Mocktails om the way in again?

Snacks: Crisps, Whips from the SF (ne each), about 27 packs of Randoms

Popcorn, chocolates (from the SF).

Fancy Dress/Selfie: Still got a few skirts, TK bought garlands, big glasses, selfie props, selfie frame and photo scene setter.

Entranceway; Got a table 'skirt' and Aloha entrance banner and other bits for decoration.

**ACTION: What else do we need.**

**7. Calendar 2019-2020**

**September:**

**Reception picnic:** Saturday 7<sup>th</sup> September Site: Unity Time?

**Macmillan Coffee Morning:** Friday 28<sup>th</sup> September Site? Time:9.00am

**AGM:** Monday 30<sup>th</sup> September Site: Unity Time: 6.30pm?

**October:**

**October Social:** Where? When? Time?

**Book Fair:** Monday 14<sup>th</sup> October and Wednesday 16<sup>th</sup> October?? Check on parents evening

**Halloween Disco:** Tuesday 29<sup>th</sup> October??

**November:**

**Ladies Night Christmas Shopping Event:** Thursday 14<sup>th</sup> November at the Community Centre.

**Christmas Fair:** Saturday 30<sup>th</sup> November at Unity from 12pm till 3pm.

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**Item Discussion**

**December:**

**Movie Night:** Monday 16<sup>th</sup> December at Unity

Next 2 terms to be discussed.

**8. AOB**

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