

MINUTES

TRINITY C OF E/METHODIST PRIMARY SCHOOL

PARENTS and FRIENDS ASSOCIATION

New Committee Meeting

21/01/2021 8.30pm | Meeting called by Tracy King & Karen Wardley

Committee members

Karen Wardley (Chair) | Tracy King (Committee Member) | Robert Rimmer (Treasurer) | Patrick Ativie (Treasurer) | Deborah Rimmer (Secretary) | Jo Pollard (Committee Member) | Lorraine Cobban (Secretary) |

Apologies: Andrea Morrison (Vice Chair) | Sarah Riggott (Committee Member)

Item Discussion

1. **Minutes from 7th January 2021: True and Correct record**
2. **Treasurers Report: £173.25 out for the calendars
£204.00 in petty Cash**

Balance: £8,494.36

Bank mandate: RR and KW added onto the bank mandate and Anna Hills taken off. Awaiting confirmation from the bank. When that is complete TK will complete the mandate for PA to go on and SR and KM to come off although previous mandates have been done but they are still on the banks list of authorities.

3. **Charity commission:** RR, KW PA added to the charity commission and Anna Hills and David Brindle taken off.
4. **DBS:** TK complete LC, DR in progress
PA just need driving license detail and passport if that was used.
RR, AM, JP and SR to complete registration.
5. **Bag2School:** Collected yesterday: 600kg. They will send a cheque in the post.
6. **Asda Grant:** TK emailed the grant form and shopping list to Jo Hilton at Clayton Green Asda.
- 7.

Quiz: Thursday 11th February 6.30pm – Use Big PTA Quiz Template.

ACTION: KW to design promotional materials and advertise on FB page this weekend.
TK to sort out PTA Events do that we can advertise on there and limit the amount of tickets available.
TK to email JW to advertise on school app.

Item Discussion

How much do we charge to enter: £2.50 per family.Prizes:

Prizes: Trophy for the winning team and wooden spoon for losers.

8. KW and CW to run the event with TK in the background.

World Book Day: 4th March: TK to email JW to ask what they are doing.

Ideas: Book boxes at houses for people to take/swap

Best character fancy dress competition.

Put book characters in windows

9 Sponsored??

10.. **Mothers Day:** 14th March: ideas and coatings for the next meeting.

Easter Bingo: Thursday 1st April

Ask: AM and GM to run the Easter Bingo

TK to organise the bingo tickets and check prizes in stock

Next Meeting: 4th February 2021 8.30pm