

# MINUTES

TRINITY C OF E/METHODIST PRIMARY SCHOOL

PARENTS and FRIENDS ASSOCIATION

## New Committee Meeting

18/02/2021 8.30pm | Meeting called by Karen Wardley

Minutes taken by Deborah Rimmer

### Committee members

Karen Wardley (Chair) - Andera Morrison (Vice Chair) - Robert Rimmer (Treasurer) - Patrick Ativie (Treasurer) - Deborah Rimmer (Secretary) – Lorraine Cobban (Secretary) - Tracy King (Committee Member) - Jo Pollard (Committee Member) Sarah Riggott (Committee Member)

Apologies: Tracey King and Sarah Riggott.

Item	Agenda item	Discussion/update	Actions
1	Minutes from 04/02/21	Everyone happy minutes are true and accurate record.	
2.	Actions from last meeting:		
2a.	DBS: JP - to complete application form	Jo needs Tracey to email her the link for the application.	TK to email link.  JP To fill in application. Review in first March meeting.
2b.	Quiz: JP - to pin quiz poster to top of Facebook page & ask parents for some feedback re lack of engagement with quiz.	We got no feedback on jo's post.	
2c.	Quiz: Cancel on 9 <sup>th</sup> if no uptake in sales Cancelled on 9 <sup>th</sup> two parents gave feedback see appendix a	Only sold two tickets. Quiz cancelled, maybe don't do a quiz next time.  We had two parents give feedback –	

		Time was right at bed time and kids had school next day. Too late on a Thursday. If not in lockdown would be an ok time.	
<b>2d.</b>	<p><b>World Book Day 4<sup>th</sup> March: All - Confirm and start prep at next meeting.</b></p> <p>School encouraging kids to record them reading a story and are doing activities such as the masked reader. PFA to organize a character trail.</p> <p>Do we charge a fee or ask for a small donation? If so do we charge for the trail map or do we charge households for entering their display and then people who do the trail vote for their favorite and one with most votes wins a prize?</p>	<p>Discussion about charging a fee for taking part in book trail, agreed voluntary donation for maps. Maps to be distributed via PTA events.</p> <p>Ask parent to put a display in their windows, deadline for applying is the 25<sup>th</sup> February 2021.</p> <p>Video of Chair in costume reading a story for world book day.</p> <p>Make a video to promote upcoming World book day events.</p> <p>Window displays to go up by the morning of Thursday 4<sup>th</sup> March 2021 and to come down by morning of Monday 8<sup>th</sup> March 2021.</p> <p>Encourage kids to complete the trail in fancy dress and submit a photo for a free fancy dress competition.</p>	<p><b>KW</b> to set up PTA events.</p> <p><b>KW</b> to ask parent and create map.</p> <p><b>KW</b> to make video.</p> <p><b>All</b> – discuss at next meeting following trail applications.</p> <p><b>All</b> – Discuss at next meeting.</p>
<b>2e.</b>	<p><b>Easter Bingo: All - Wait to see if we get any parental feedback re lack of engagement on quiz before we arrange Easter Bingo.</b></p>	<p>Put poll up giving parent date and time options for when we run Bingo.</p> <p>Charge £5 per book, sell in books only.</p> <p>Prize to be chocolate or wine.</p> <p>Could bingo callers dress up as bunnies?</p> <p>Easter egg hunt (pictures of eggs)? See what happens in the lockdown announcement.</p>	<p><b>KW</b> to do poll via Facebook.</p> <p><b>KW</b> to sort out books with <b>TK</b>.</p> <p><b>JP</b> to sort chocolate eggs and wine.</p> <p><b>AM</b> to decide before event.</p> <p><b>All</b> – discuss in next meeting.</p>

<b>3.</b>	<b>Bag2School:</b> Cheque received for £180	Consider doing it again around April or May Bank holiday, research different companies and their prices.	<b>All</b> – Discuss at first March meeting.
<b>4.</b>	<b>Mother's Day 14/03/21:</b> Ideas	Do a video message from the chair to wish the special women in the children's life's happy Mothers Day.	<b>KW</b> to do video message. Update at first meeting in March.
<b>5.</b>	<b>Red nose day:</b> Do we want to do anything?	Friday 19 <sup>th</sup> March 2021 - Do a virtual talent show and design your own superhero costume and mask. Charge £1 entry to be donated to comic relief.	<b>KW</b> to Set up PFA events and make the poster. Update at first meeting in March.
<b>6.</b>	<b>Any other business:</b>	Discussed running a little duck race. Charge £1 entry, half the entry fee straight to PFA and half into prizes. Maybe call it Mad May duck race, May madness Mallard race. Could do live race with PFA member as ducks.  Look at other quick fundraising ideas that can be done live.	<b>JP</b> to research.  <b>All</b> – Discuss at first April meeting.  <b>All</b> – Research and discuss at the first meeting in March.
<b>7.</b>	<b>Next meeting</b>	25 <sup>th</sup> February 2021 at 8:30pm	<b>KW</b> to send a Zoom link.  <b>DR</b> to write up minutes and email to committee alongside next meeting agenda.